

Admissions

Applicants for admission to the University are required to meet the academic requirements outlined in this bulletin or other applicable publications of the University. Both the College of Graduate Studies and the Lamar Institute of Technology publish their own catalogs and require special application forms. The Office of Admission Services, located in the Wimberly Student Services Building, provides complete admissions counseling for entering students. Professionally trained personnel assist prospective students in assembling all admission credentials so transition into a college environment can be made as smooth and problem-free as possible. All initial inquiries to the University should be made to this office by writing P.O. Box 10009, Lamar University Station, Beaumont, Texas 77710 or by calling 409-880-8888.

Requirements for Students Entering from High Schools

An applicant is required to have graduated from an accredited high school and to have submitted SAT or ACT entrance examination scores. Minimum score requirements are specified in paragraph I.B. below. Applicants who have attended another college or university cannot disregard that enrollment and seek admission only on the basis of their high school records. Equivalency diplomas granted on the basis of GED scores will not fulfill entrance requirements.

The admissions requirements are:

I. Unconditional Admission

A. Granted to students who meet the following prerequisites:

1. Attainment of a high school diploma from an accredited high school AND
2. Successful completion of 14 high school units in college preparatory courses including:
 - a) 4 units in college preparatory English courses (English I, II, III, and IV or English IV-academic or higher level English courses).
 - b) 3 units of college preparatory mathematics courses (Algebra I, II, Geometry, or higher level mathematics courses).
 - c) 2 units of laboratory science courses (any 2 units from Physical Science, Biology I, II, Chemistry I, II, Physics I, II, or Geology).
 - d) 2-1/2 units of social science courses (U.S. History, 1 unit, and U.S. Government, 1/2 unit, and World History Studies, 1 unit, or World Geography Studies, 1 unit).
 - e) 2-1/2 units of approved college preparatory course electives. 2 units of foreign language are recommended.

B. In addition, all applicants must submit SAT or ACT scores. Students must graduate in the top one-half of their high school class OR achieve a minimum composite score on the SAT/ACT as follows:

Rank in High School Class	Minimum Score Required in one of the Following Tests	
	SAT	ACT
1st Quarter	no minimum score required	
2nd Quarter	no minimum score required	
3rd Quarter	1000	21
4th Quarter	1100	24

II. Individual Approval Admission

- A. Applicants who fail to meet the requirements for Unconditional Admission may be considered on an Individual Approval basis. A limited number of applicants may be admitted under this provision.
- B. Students admitted as “Individual Approvals” are subject to the following provisions:
 - 1. Mandatory advisement
 - 2. Maximum enrollment in 6 credit hours in a summer semester and 14 hours in a fall or spring semester (except that such students may, with the approval of the academic advisor, additionally enroll in a one-credit-hour activity course).
 - 3. Successful completion of at least 9 credit hours of collegiate (i.e., non-developmental) courses including ENGL 1301 or MATH 1314 (or a higher numbered math course) with a GPA of 2.0 or higher within 12 months of their first registration at Lamar University.
- C. Students who do not satisfactorily complete the provisions of Individual Approval admission will be denied readmission to Lamar University for one long semester.

III. Exceptions

- A. Any applicant over 25 years of age will be granted admission with proof of high school graduation and presentation of SAT or ACT scores.
- B. A non-high school graduate who is at least 18 years of age may apply for admission under Individual Approval provisions. Such applicants must 1) demonstrate the aptitude and seriousness of purpose to successfully pursue a college course of study, and 2) furnish evidence of preparation substantially equivalent to that required of other applicants. Evidence must include a GED, SAT or ACT scores, and transcripts of previous academic work.
- C. Graduates of home schools or non-accredited high schools must submit transcripts of high school work and SAT or ACT scores. Applicants will be reviewed in accordance with transcript course requirements as listed in Admissions Requirement I. A. 2. and must satisfy minimum SAT or ACT minimum score requirements. Applicants who fail to meet the requirements of unconditional admission may be considered on an Individual Approval basis.

IV. Summer Bridge Program

Any student who has been denied admission, or who has been accepted on an Individual Approval basis, may enroll in the University’s Summer Bridge Program. Students who successfully complete the requirements of the Summer Bridge Program will be admitted into the following fall semester.

V. Additional Requirements

In addition to these general admission standards, Lamar University pre-professional and professional programs may require separate, more rigorous standards commensurate with the demands of the various programs.

Summer Bridge Program

The Summer Bridge Program is a voluntary summer program offered to students who have been accepted under Individually Approved admission status, as well as to applicants who have been denied admission in accordance with the university’s published admission criteria. This program combines academic advisement, a mandatory

tutorial program, THEA required development course work, and regular college course work to prepare and assist students for fall semester admission. Any Individually Approved student who successfully completes the bridge program may enroll as a regular student for the fall semester without IA provisions. Any originally denied student who successfully completes the bridge program may enroll as an Individually Approved student for the fall semester with IA provisions. Specific program requirements are available through the Office of Admissions.

Entrance Examination Requirement

Applicants may submit either SAT or ACT scores in fulfillment of the entrance examination requirement. These examinations are required for entrance purposes. Both tests are given several times each year at test centers throughout the United States and in many foreign countries. It is recommended that summer and fall applicants take one of the tests early in the senior year and, if possible, no later than February. Location of test centers, test dates, fees, test application forms, sample question booklets and similar information may be obtained without charge from high school counselors or from the Lamar University Testing Services Office located in room 102 Galloway Business Building. Other SAT inquiries may be directed to the College Entrance Examination Board, Box 1025, Berkeley, California 94702. ACT inquiries should be directed to the American College Testing Program, Box 168, Iowa City, 0828 Iowa 52240.

Achievement tests are not required, but in many cases are recommended. Students whose high school records are outstanding should consider taking achievement tests for advanced placement.

How to Apply

1. Submit application for admission on an official form.
2. Take the Scholastic Aptitude Test (October, November or December dates preferred) or the American College Test (October or December dates preferred) and designate Lamar University to receive score reports.
3. Submit an official copy of your current high school transcript to Lamar University.
4. Have final high school transcripts sent to the Lamar University Admissions Office immediately after graduation. Final certification of graduation is required.

When to Apply

It is recommended that new and former students complete an application for admission and submit all required documents by the following dates.

Fall semester	August 1
Spring semester	January 2
Summer I semester	May 25
Summer II semester	July 1

Applications received after these dates will be considered as time allows.

Acceptance Notices

Acceptance notices normally are issued shortly after the required admission credentials are received. Registration information and general instructions are included. Lamar University has no student quota. All applicants who meet entrance requirements are generally accepted.

On-Campus Living Requirement for Freshman

The Board of Regents has established a freshman residency policy that states: “All undergraduate, full-time students (those) enrolled in 12 or more semester credit hours with fewer than 24 earned semester credit hours are required to reside in a University-operated residence hall.” Exemptions may be granted for those who 1) reside with a parent, guardian, or other adult relative; 2) are 21 years of age by the first class day; 3) enroll only in evening classes; 4) are married or have dependent children; 5) have a medical exemption signed by a doctor; or 6) have earned 24 or more credit hours. Official documentation verifying exemptions to this policy may be required by the University Housing Office. Questions concerning this policy should be directed to the Housing Office at (409) 880-8111.

Residency Status

A student’s state of residency is determined prior to first enrollment in accordance with rules and regulations established by the Texas State Legislature and the Texas Higher Education Coordinating Board. Detailed information on residency is available in the Admissions Office and the Office of Academic Services, by calling (409) 880-8888, or direct link on the Lamar University web site, www.lamar.edu.

New Student Orientation

New student orientation is held during the summer months and is designed to acquaint the new student with campus facilities and services and to give the individual student an opportunity to confer with University department advisors about an academic program. Registration for the Fall semester may be completed at this time and tuition and fees may be paid. Advance reservations for the Summer orientation sessions are required. Details of the program, including dates, cost and reservation form, are sent to new students with admission acceptance notices.

Academic Advising

Academic advisement is available to all Lamar University students and is mandatory for the following students: 1) freshmen, (30 or fewer earned semester credit hours), 2) new transfer students, 3) THEA-restricted/Individual Approval students, 4) General Studies majors, 5) students on academic probation or returning from academic suspension, and 6) students changing majors. Departments and colleges also may require advisement for their majors. All other students may choose not to receive formal advisement, but will be solely responsible for their scheduling and registration decisions.

College advising centers have been established to assist students in designing a program of study meeting the degree plan requirements of the department and guide the student in the proper sequence of courses. Faculty advisors also are assigned. It is the responsibility of the student to schedule regular appointments with the advisor. Appointments and other advising/counseling services may be facilitated through the college advising centers.

Advising sessions assure that a program of study is pursued in the proper sequence and proper academic progress is maintained by the student. College advising centers maintain degree plans for each academic major.

Students who have not declared a major field of study are advised in the Center for General Studies, phone 832-6030. Such students will be assisted with course selection and the completion of core curriculum requirements. In addition, students will be offered the opportunity to explore various majors and careers through advising, guest speakers, faculty representatives, and related activities.

Students who are THEA-restricted and/or under the provisions of Individual Approval admission—with or without a declared major—are advised in the Office of Developmental Studies, 110 ROTC Building, phone 880-8954.

University Advising Centers

1060 B East Virginia, Phone: 880-8907

All Lamar University students are encouraged to receive academic advisement prior to registration. The University provides several academic advising centers to assist students with course selection and registration. The Center for General Studies (1060 B East Virginia, phone 832-6030) provides assistance and guidance for students who have not selected a major and who are exploring various major field options. The Center also assists students with course selection and the completion of the core curriculum. Interaction with advisors and activities throughout the semester are designed to help students clarify their academic goals. Advising centers for students interested in business (120 Galloway Business Building, phone 880-8607) and engineering (2608 Cherry Building, Phone 880-8810) are available also. Students who are THEA restricted and/or subject to provisions of Individual Approval admissions are advised in the Office of Developmental Studies (110 ROTC Building, phone 880-8954).

Credit by Examination

Lamar University students may qualify for college credit and/or advanced standing through optional testing programs. Students may qualify for credit through the College Level Examination Program (CLEP) or Advanced Placement Examinations (AP). Scores will only be accepted from the CLEP or AP boards.

Except for satisfying the course work in residence and the state-mandated American History and American Government requirements, credit earned by examination is equivalent to credit earned by taking the course and may be used to satisfy bachelor's degree requirements as defined in the catalog under "Degree Requirements."

1. College Level Examination Program (CLEP)

Lamar University awards credit on the basis of most of the Subject Examinations of the College Level Examination Programs. The essay sections of the English Composition and literature examinations are required and the final determination for the awarding of equivalent English credit is based solely upon the strength of the written essays. Credit will not be awarded by examination to students who have prior credit for the same course or its equivalent. Grades will not be assigned, nor will hours be used in the computation of grade point averages.

CLEP CREDIT-GRANTING STANDARDS

Composition and Literature

Examination	Credit-Granting Score	Credit Granted	Equivalent Course
American Literature	50	3 hours	* English 2326
Analyzing and Interpreting Literature	50	3 hours	* English 1302
Composition Freshman	50	3/6 hours	* English 1301, 1374

English British Literature	50	3 hours	* English 2322
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**Note: To receive CLEP credit for composition or literature classes, students must achieve the established credit-granting score of 50 (or higher), AND complete the optional essays. Essays are graded by Lamar University Department of English and Foreign Languages faculty. The final determination for awarding of equivalent credit is based solely upon the strength of the written essays.*

Business

Examination	Credit-Granting Score	Credit Granted	Equivalent Course
Accounting, Principles of	50	6 hours	Accounting2301/ Accounting 2302
Business Law, Introduction	50	3 hours	Business Law 3310
Information Systems and Computer Application	50	3 hours	*See Note
Management, Principles of	50	3 hours	MGMT 3310
Marketing, Principles of	50	3 hours	Marketing 3310

**Note: A student, after passing the Information Systems and Computer Applications CLEP Exam, must then demonstrate on a Program or Package Usage test in the Computer Science department before they may receive credit in the following 3-hour course: COSC 1371.*

History and Social Sciences

Examination	Credit-Granting Score	Credit Granted	Equivalent Course
American Government	50	3 hours	Political Science 2302
Introduction to History of the United States I: Early Colonializations to 1877	50	3 hours	History 1301
History of the United States II: 1865 to the Present	50	3 hours	History 1302
Human Growth and Development	50	3 hours	PSYC 2308
Macroeconomics, Principles of	50	3 hours	Economics 2301
Microeconomics, Principles of	50	3 hours	Economics 2302
Psychology, Introduction	50	3 hours	Psychology 2301
Sociology, Introduction	50	3 hours	Sociology 1301
Western Civilization I: Ancient Near East to 1648	50	3 hours	History 2321
Western Civilization II: 1648 to the Present	50	3 hours	History 2322

Science and Mathematics

Examination	Credit-Granting Score	Credit Granted	Equivalent Course
Algebra	50	3 hours	Math 1314
Algebra-Trigonometry*	50	3 hours	Math 2312
Biology	50	6 hours	General Biology
Chemistry	50	6 hours	General Chemistry
Calculus with Elementary Functions	50	4 hours	Math 2413
Pre-calculus	50	3 hours	Math 2312
Trigonometry*	50	3 hours	Math 1316

Foreign Language

Examination	Credit-Granting Score	Credit Granted	Equivalent Course
French, Level 1	50	6 hours	French 1311, 1312
French, Level 2	62	12 hours	French 1311, 1312, 2311, 2312
German, Level 1	50	6 hours	German 1311, 1312
German, Level 2	63	12 hours	German 1311, 1312, 2311, 2312
Spanish, Level 1	50	6 hours	Spanish 1313, 1314
Spanish, Level 2	66	12 hours	Spanish 1313, 1314, 2311, 2312

2. Advanced Placement Examinations

Applicants who wish to receive credit for college-level work completed in high school may do so by submitting scores from the College Entrance Examination Board's Advanced Placement Examinations. Examinations are given each May by high schools. Arrangements are made through high school counselors. Subject matter areas and the basis for granting credits are listed as follows:

Subject Area	Required Score	Credit Granted
Art	Score of 3 or above	Art 1316 or Art 1311
Biology	Score of 3 or above	Biology 1406-1407
Calculus		
AB Test	Score of 3 or above	Math 1325 or Math 2413
BC Test	Score of 3 or above	Math 2312, 2413 and 2414
Chemistry	Score of 3 or above	Chemistry 1411
Computer Science		
A Test	Score of 4 or 5	Comp. Sci. 1373
AB Test	Score of 4 or 5	Comp. Sci. 1373 and 1374
Economics (Micro)	Score of 3 or above	Economics 2302
Economics (Macro)	Score of 3 or above	Economics 2301
English Lang Comp	Score of 4 or 5	English 1301-1302
	Score of 3	English 1301

**Effective July 1, 2006, these examinations will no longer be administered by CLEP.*

English Lit Comp	Score of 3 or above	ENGL 1302
Foreign Language	Score of 3	1311 or 1313
	Score of 4	1311 or 1313, 1312 or 1314
	Score of 5	1311 or 1313, 1312 or 1314, 2311
	Score of 3 or above	3 hours elective (non-advanced)
Government/Compar.	Score of 3 or above	Political Sci. 2302
Government/Pol	Score of 3 or above	History 1301-1302*
History/American	Score of 3 or above	History 2321-2322
History/European	Score of 3 or above	MUTY 1311
Music	Score of 3 or above	PSYC 2301
Psychology (GEN)	Score of 3 or above	Physics 1401-1402
Physics B	Score of 3 or above	Physics 2425
Physics C (Mechanics)	Score of 3 or above	Physics 2426
Physics C (E & M)	Score of 3 or above	MATH 1342
Statistics	Score of 3 or above	HIST 2321
Western Civ	Score of 3 or above	

*State law requires three semester hours of classroom instruction in some phase of American History in addition to credit by examination.

3. Advanced Standing Examinations

Advanced standing examinations are intended only for those students who have had the equivalent, in formal or informal training, of the work being presented in the course in question. Credit may be granted to those who pass departmental advanced standing examinations with a grade of “B” or better. Normally, departmental examinations will be given only if CLEP subject examinations are not available.

To secure permission for such examinations, a student must obtain the written permission of the dean of the college and the department chair responsible for the course. A fee must be paid to the Cashier’s Office. Forms are available in the office of the department chair. Advanced standing examinations will not be approved for skill courses. A student having received a grade (passing or failing) in a course may not take an advanced standing examination in that course.

4. International Baccalaureate Diploma

Entering freshmen who have successfully completed the International Baccalaureate Diploma Program and have received scores of no less than “4” on any examination will be awarded no fewer than 24 semester credit hours of college work.

Admission Requirements for College Transfers

Students who have attended another college or university will be considered for admission to Lamar University under the requirements listed below. Former students of Lamar who attend another university other than during a summer term will also have to meet the following transfer admission requirements:

1. Submit application for admission.
2. Have an official copy of all college and/or university transcripts on file by application deadline.
3. Be eligible to re-enter all colleges and/or universities previously attended.
4. Have a cumulative grade point average of at least 2.0 on a 4.0 scale for all work attempted.
5. Students who transfer less than 18 hours must also submit and meet the entrance credentials and requirements of a first-time-in-college student.
6. Applicants not fully meeting all transfer requirements may be reviewed and considered for admission on an individual basis.

How to Apply for Admission

The following procedure should be followed in making application for admission. All credentials should be sent to the Office of Admissions, Lamar University, Box 10009, Beaumont, Texas 77710.

1. Submit application for admission on the official form, online at www.lamar.edu or through the Texas Common Application at www.applytexas.com.
2. Submit official transcripts from each college previously attended. This requirement applies regardless of the length of time in attendance and regardless of whether credit was earned or is desired. Students will not be allowed to register until all college transcripts are on file in the Admissions Office.
3. Students transferring fewer than 18 semester credit hours must take the SAT or ACT and/or have a record of these scores sent to the Office of Admissions.

Undergraduate Application Fee

A one-time, non-refundable undergraduate application fee of \$25.00 is charged to all new undergraduate, first-time-in-college (FTIC) applicants and transfer students. Returning and readmitting students will not be assessed this fee.

Concurrently enrolled high school students will not be assessed this fee but will be subject to it upon application as a first-time-in-college student after high school graduation.

Application fee waivers will be granted based upon receipt of The College Board or ACT college application fee waiver requests.

When to Apply

Application should be made a minimum of two or three months in advance of the proposed enrollment date. The application form should be submitted **before** transcripts are sent.

A temporary admission may be granted if the time between the end of a semester elsewhere and the beginning of a subsequent semester at Lamar is too short for the transcript(s) to be received before registration. All credentials must be on file at Lamar within one week after the first class day, or the student will be withdrawn from the University. Students on temporary admission status who are subsequently found to be ineligible for admission will be withdrawn.

Transfer applicants must submit official transcripts from all previously attended institutions. Students who are currently enrolled at another institution must also submit a supplemental transcript upon completion of the semester in progress at the time of their application to Lamar.

Transfer Credit Evaluation

Credit earned at other regionally accredited institutions will be considered for credit at Lamar University by the following policies:

1. All courses, whether passed, failed or repeated, are used in calculating a transfer grade point average. The transfer grade point average is used solely to determine admission status and is not incorporated into the Lamar University grade point average.
NOTE: Transfer work will not be used in determining honors graduation status.
2. "D" grades are transferable, but departments may refuse to count them toward a degree.
3. Transfers from a junior college are limited to 66 semester hours or the number of hours required by the University during the freshman and sophomore years in the chronological order in which the student plans to enroll. No junior college credits will be considered for transfer as upper-level (junior-senior) credits.

4. Acceptance to the University does not constitute acceptance to a particular degree program.
5. Transfer students will be informed of the amount of credit that will transfer no later than the end of the first academic term in which they are enrolled.

American Council on Education (ACE) Credit

Lamar University accepts all transfer credits meeting ACE guidelines. Students enrolled in programs that grant ACE credit must submit official ACE transcripts. Non-equivalent credit is granted by the university; however, equivalent credit may be granted by departmental chairs for use on degree plans.

Transfer of Military Credit

Credit may be granted for military experience. Credit will be evaluated based upon the evaluation recommendations outlined in the American Council on Education (ACE) Guide to the Evaluation of Educational Experiences in the Armed Services manual. Students must submit one of the following documents: Form DD214 or Form DD256.

Academic Fresh Start

Applicants seeking transfer admission and who have academic credits or grades that were earned ten or more years prior to the semester in which enrollment is sought, may elect to seek entry under the terms of academic fresh start. Under this policy the applicant may petition Lamar University to not consider, in the admission process, course credits or grades earned ten years or prior. Applicants seeking entry under this section will not receive any credit for courses taken ten or more years prior to enrollment. Applicants applying under academic fresh start are subject to all standard admission and testing criteria applicable to persons seeking admission.

Resolution of Transfer Disputes for Lower-division Courses

- A. The following procedures shall be followed in the resolution of credit transfer disputes involving lower-division courses:
 1. If Lamar University does not accept course credit earned by a student at another institution of higher education, the University shall give written notice to the student and to the sending institution that transfer of the course credit is denied. The University shall also provide written notice of the reasons for denying credit for a particular course or set of courses at the request of the sending institution.
 2. A student who receives notice as specified in item (1) of this section may dispute the denial of credit by contacting a designated official at either the sending or the receiving institution.
 3. The two institutions and the student shall attempt to resolve the transfer of the course credit in accordance with The Texas Higher Education Coordinating Board rules and guidelines.
 4. If the transfer dispute is not resolved to the satisfaction of the student or the sending institution within 45 days after the date the student received written notice of denial, the institution that denies the course credit for transfer shall notify the Commissioner of its denial and the reasons for the denial.

- B. The Commissioner of Higher Education or the Commissioner's designee shall make the final determination about a dispute concerning the transfer of course credit and give written notice of the determination to the involved student and institutions.
- C. The Board shall collect data on the types of transfer disputes that are reported and the disposition of each case that is considered by the Commissioner or the Commissioner's designee.
- D. If a receiving institution has cause to believe that a course being presented by a student for transfer from another school is not of an acceptable level of quality, it should first contact the sending institution and attempt to resolve the problem. In the event that the two institutions are unable to come to a satisfactory resolution, the receiving institution may notify the Commissioner of Higher Education, who may investigate the course. If its quality is found to be unacceptable, the Board may discontinue funding for the course.

Former Students

Former Lamar students who have not been in attendance for one or more regular semesters must file for readmission by submitting the standard application for admission form. Students who left on suspension must receive written clearance from the Dean of that college to be eligible for readmission.

Former students who have attended another college are required to submit a complete record of all work done subsequent to the last date of attendance at Lamar University, and to meet the academic requirements for other transfer students outlined in this bulletin. The regular application for admission must be submitted.

Summer Transients

Students in attendance at another college during the Spring semester who wish to do summer work only at Lamar University may be admitted as transient students. A student applying for admission under this classification is required to submit only the regular application for admission. Academic transcripts are not required unless specifically requested in individual cases. However, if classes are needed to fulfill an academic prerequisite, official transcripts must be submitted for evaluating. Transient students must comply with state TSI requirements and must provide TSI scores or evidence of TSI exemption and proof of prior semester registration at any university or college. Transient students who later apply for regular long-term admission must meet all entrance requirements and supply all necessary admission credentials. International students may not be admitted as transients.

Educational Records and Student Rights

The following information concerning student records maintained by Lamar University is published in compliance with the Family Education Rights and Privacy Act of 1974 as amended (PL93-380).

Access to educational records directly related to a student will be granted to him or her unless the type of record is exempt from the provision of the law.

The types, locations and names of custodians of educational records maintained by the University are available from the registrar.

Access to records by persons other than the student will be limited to those persons and agencies specified in the statute. Records will be maintained of persons granted such access and the legitimate interest in each case.

The release of information to the public without the consent of the student will be limited to the categories of information which have been designated by the University as directory information and which will be routinely released. The student may request this information be withheld from the public by making written request to the Records Office. Directory information includes name, current and permanent address, telephone listing, date and place of birth, major and minor, semester hour load, classification, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, with dates, and the last educational agency or institution attended.

A student has the right to challenge records and information directly related to him or her if it is considered to be inaccurate, misleading or otherwise inappropriate. Issues may be resolved either through an informal hearing with the official immediately responsible or by requesting a formal hearing. The procedure to be followed in a formal hearing is available in the Records Office.

Prior consent is not required from a student to disclose information to the Comptroller General of the United States, the Attorney General of the United States, the Secretary of State and local educational authorities.

A reasonable attempt will be made by Lamar University to notify a student of a records request to comply with a judicial order or a lawfully issued subpoena.

The right of parental access to student records may be established by either of two methods: first, by the student filing a written consent statement and, second, by the parent validating the student's dependence as defined by the internal Revenue Service.

A student has the right to file a complaint with the U.S. Department of Education concerning alleged failures by Lamar University to comply with the requirements of FERPA.

To Withhold Directory Information

The Family Educational Rights to Privacy Act of 1974, as Amended, allows a college or university to release certain pieces of information if that college or university has published that it will release information. Lamar University will make the following information available to the public: name, current and permanent address, telephone listing, date and place of birth, major, semester hour load, classification, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received with dates and the last educational agency or institution attended.

If a student does not want this information published or given out, the student must sign a Directory Hold form before the 12th class day of each term. If the student signs a directory hold form during the last term before graduation and does not revoke it in writing, the student's records remain sealed, including information sought by future employers confirming a degree. A student should be aware that a directory hold prevents anyone from receiving information about himself or herself.

International Students

International students are entitled to all student services and programs for which they are eligible according to law and University definition. The University reserves the right to establish policies for selected groups of students if the policies are in the student's and the institution's best interest. Applicants will be carefully screened for academic excellence, English proficiency, adequate health and financial self-sufficiency.

Internationals are encouraged and expected to participate in student activities and organizational programs — so as to experience more fully the culture and lifestyles of Southeast Texas. It is the student's responsibility to integrate himself/herself into the

campus environment; however, the University provides an atmosphere conducive to acceptance of internationals and affords them every opportunity to succeed.

Since the presence of international students also entails responsibility for the University in meeting certain distinctive needs, it is imperative that adequate provision be made for doing so. The University recognizes this responsibility by setting entrance and exit standards for its non-native English speakers that take into account the minimum language skills necessary for success in academic work as well as the minimum standards that a diploma from the University represents.

In order for the international students to achieve their educational objectives, certain academic services are essential; the University provides facilities and staff commensurate with those needs.

Moreover, the University recognizes that English language proficiency, and not citizenship or immigration status alone, is a key criterion in determining and meeting the needs of students for whom English is a second language.

International Student Admission

Applicants who attended foreign secondary schools, colleges or universities must furnish certified translations of their academic records. These records must show the ability to do above-average work in an academic program. Freshman admission will be based on the completion of 12 years of schooling, a requirement that the student be 18 years of age and eligible for admission to a recognized university in the student's own country. Marks or grades must be well above average. Advanced standing credit will be granted for post-secondary work completed at a recognized college or university if marks are above average. A complete record of secondary school training and university training must be submitted. Complete and official translations must be furnished along with certified true copies of the original records. Records must show all subjects taken and grades or marks earned in each, both from the school and tests given by the Ministry of Education. The grading system should be clearly shown on each record. **UNCERTIFIED PHOTOGRAPHIC COPIES OR OTHER DUPLICATIONS ARE NOT ACCEPTABLE.** Translations must be certified true and correct. Applicants applying as freshmen (first-year students) should submit acceptable scores on the Scholastic Aptitude Test (SAT). Scores of 500 or above on the Test of English as a Foreign Language (TOEFL) are required. SAT scores may be waived for students who have completed a post-secondary academic degree with above average grades.

Most international students whose first language is not English must take the Test of English as a Foreign Language (TOEFL) and score better than 525. Lamar University must receive the official TOEFL scores issued directly from the Educational Testing Service (ETS) before admission can be granted. ETS will not issue official scores that are more than two years old. For information about testing dates and places, write to TOEFL, PO Box 899, Princeton, NJ 08540, USA. The TOEFL is not required of those international students who have received an undergraduate or graduate degree from a university where English is the language of instruction (e.g., universities in the United States, Canada, and England). As part of the orientation process, international students with relatively low but passing TOEFL scores will be required to take one or more additional English as a second language (ESL) proficiency examinations and may be required to participate in ESL coursework as part of their graduation requirements.

International students who are required to take the TOEFL must also submit scores for the Test of Written English (TWE). The TWE is available at the same test centers

that administer the TOEFL. The minimum TWE score required by Lamar University is 5. Those scoring less than 5 may be admitted to Lamar University but will be required to enroll in English as a Second Language Courses.

All foreign students who have not completed successfully a minimum of three college hours prior to Fall, 1989, must complete the State-mandated Texas Success Initiative (TSI) Test. Registration forms for testing are available in the Lamar University testing center.

International students who plan to transfer to Lamar University from another college or university in the United States must have completed at least two regular semesters with at least 30 semester hours of transferable work. An average of "C" (2.0) on all work attempted is required. English proficiency must be demonstrated by submitting scores of 500 or better on the TOEFL. Applicants may be required to submit recommendations from teachers or foreign student advisors. The usual transfer standards apply except that tests may be required if unconditional eligibility is not established. Students should be aware that certain departments may require higher academic proficiency for admission to their program.

International students must present proof of sufficient financial resources to meet the cost of attending Lamar University. International students are required to have health insurance coverage for the duration of their stay in the United States. International students who plan to drive an automobile in the State of Texas must have liability insurance.

Information on the SAT and TOEFL may be obtained by writing to the College Entrance Examination Board, Box 595, Princeton, New Jersey 08540, U.S.A. Scores must be received directly from the testing service. Photocopies or student copies of test scores will not be accepted.

Application forms, test scores, financial statement and complete educational records must be on file by the dates indicated: April 15 for Fall Semester; September 1 for Spring Semester; and January 15 for Summer Sessions.

Special application forms and details on the procedure to follow in making application for admission to Lamar University may be secured by writing to the Office of Admissions.

Applicants accepted by Lamar University are required to attend a special orientation program for international students new to the Lamar campus. Dates for the program will be indicated upon acceptance and noted on form I-20, "date of arrival." **Failure to attend the program will delay registration for one semester.** The program is designed to facilitate a smooth adjustment to the Lamar campus. Students whose native language is not English will be tested for English language proficiency. On the basis of these test scores, appropriate courses in English will be required.

Early Admission Programs

Early admission is possible at Lamar University for the academically superior student. Specific early admission programs link the University and high schools to provide college credit opportunities for high school students. These programs offer qualified high school students the opportunity to enroll in college courses during their junior and senior years. Lamar has four methods of early admission:

- Pre-College Enrollment
- On-Site Instruction

- Lamar Early Access Program (LEAP)
- Texas Academy for Leadership in the Humanities.

Pre-College Honors Enrollment

Pre-College Honors enrollment allows high school students to take university courses while still enrolled in high school. Students may attend on-campus day or evening classes, off-campus classes, interactive video classes and/or telecourses. The credit earned can be applied to degree programs at Lamar or transferred to other colleges and universities. Students may enroll for one or both summer sessions, and may also take courses during the Fall and Spring semesters with approval from the high school. High school students seeking entry through the Pre-College Honors program must have an SAT score of 1070 or higher with minimum math and English scores of 500 or a composite ACT score of 23 with math and English scores no less than 19.

Student seeking early admission must meet the following two criteria:

1. Admission to Lamar University
 - a. Complete an early entry application for admission form
 - b. Secure required counselor or principal signature on application
 - c. Submit copy of high school transcript
 - d. Submit SAT, PSAT or ACT scores

AND
2. TSI (Texas Success Initiative) Compliance
Students must meet one of the following:
 - a. Be exempt from THEA. Test scores that exempt a student from THEA are
SAT..... Composite Score—1070 (with minimum 500 Verbal and 500 Math)
ACT Composite Score—23 (with minimum 19 Verbal and 19 Math)
TAKS 1770 Writing, 86 Math, 89 Reading

OR

 - b. Prior to being enrolled, achieve THEA scores listed below:

<u>Course Number</u>	<u>Course Title</u>	<u>Official TASP Score Required</u>
Communication 1315	Public Speaking I	230 Reading and 220/5 Writing
Economics 2302	Principles of Economics II	230 Reading and 240 Math
English 1301	Composition I	230 Reading and 220/5 Writing
English 1302	Composition II	230 Reading and 220/5 Writing
English 2322	British Literature	230 Reading and 220/5 Writing
English 2326	American Literature	230 Reading and 220/5 Writing
English 2331	World Literature	230 Reading and 220/5 Writing
History 1301	US History I	230 Reading
History 1302	US History II	230 Reading
Math 1314	College Algebra	260 Math
Math 2413	Calculus I	260 Math
Political Science 2301	American Government I	230 Reading

The selection of courses is determined on the basis of the student's high school background, the recommendation of the high school counselor, and assessment of the Lamar University academic advisor. These classes generate college credit. Any use of these credits toward high school graduation is at the discretion of the high school and must be approved by the high school prior to enrollment at Lamar.

On-Site Instruction

Lamar University offers dual credit courses through Distance Learning. Interactive videoconferencing allows accelerated high school students to earn both high school and college credit while attending daytime classes on their high school campus. Instruction is simultaneously linked with a University faculty member and classroom on the University campus. Based on the high school's need and student interest, Lamar University can also provide a faculty member for on-site instruction. To inquire or make arrangements for either of these instructional methods, please contact the Center for Adult Studies, Division of Continuing Education at (409) 880-8431. Student's entrance requirements are the same as for the Lamar Early Access Program.

Lamar Early Access Program (LEAP)

The Lamar University Early Access Program is a cooperative venture between Lamar and participating high schools allowing high school juniors and seniors to take university courses taught by their high school teachers in their own schools. The high school teacher must hold a master's degree in the teaching discipline or a master's degree with 18 graduate hours in the teaching discipline. To establish LEAP, the high school principal should contact the Division of Continuing Education. Students applying for LEAP classes must meet the minimum admission requirements specified in criteria 1 and 2 listed under the Pre-College Honors section above.

Texas Academy of Leadership in the Humanities (TALH)

The Texas Academy of Leadership in the Humanities (TALH) is a dual-credit, full-time, residential honors program created by the Texas Legislature that allows academically qualified high school juniors and seniors in the state to earn university credits as they fulfill their high school graduation requirements. Students live on campus and enroll in a full-time university curriculum. Graduates of TALH are awarded a high school diploma from the Academy. The typical TALH graduate will earn 60 hours of college credit after two years of study. Required for admission are academic transcripts from the 8th grade to date, a minimum 1000 SAT composite score (with at least a 500 on the verbal portion), an autobiographical essay and at least two recommendations from teachers/administrators familiar with the student's abilities and character. The successful candidate will have a superior academic record and SAT score and supporting application materials evidencing the personal integrity, sense of responsibility and level of maturity requisite for success in the program. Tuition and fees are fully subsidized for students accepted into the Academy. Qualified TALH students may also apply for state and federal student financial assistance. TALH has a "rolling admissions" policy, though students are strongly urged to submit their application for the fall semester by March 31 of the preceding term. Additional information is available by contacting the program director, (409) 880-2993, or admissions and humanities coordinator, (409) 839-2995.

Texas Success Initiative (TSI) and the Texas Higher Education Assessment (THEA) Test

As mandated by Texas law, The Texas Success Initiative (TSI) states that all Texas public institutions of higher education shall assess the academic skills of each entering undergraduate student to determine the student's readiness to enroll in freshman-level academic coursework. TSI includes a testing component, the THEA test, designed to identify and provide diagnostic information about the reading, mathematics and writing skills of each student.

ALL STUDENTS ADMITTED TO LAMAR UNIVERSITY (LU) MUST TAKE THE THEA TEST, AND SCORES FROM THE TEST MUST BE RECEIVED BY LU BEFORE STUDENTS CAN BE ADVISED AND REGISTERED FOR COURSEWORK.

Exemptions/Exceptions

The following students shall be exempt from the requirements of this title:

1. For a period of five (5) years from the date of testing, a student who is tested and performs at or above the following standards:
 - A. ACT: composite score of 23 with a minimum of 19 on the English test and/or the mathematics test shall be exempt for those corresponding sections;
 - B. Scholastic Assessment Test (SAT): a combined verbal and mathematics score of 1070 with a minimum of 500 on the verbal test and/or the mathematics test shall be exempt for those corresponding sections; or
2. For a period of three (3) years from the date of testing, a student who is tested and performs on the Texas Assessment of Academic Skills (TAAS) with a minimum scale score of 1770 on the writing test, a Texas Learning Index (TLI) of 86 on the mathematics test and 89 on the reading test.
3. For a period of three (3) years from the date of testing, a student who is tested and performs on the eleventh grade exit-level Texas Assessment of Knowledge and Skills (TAKS) with a minimum scale score of 2200 on the math section and/or a minimum scale score of 2200 on the English Language Arts section with a writing subsection score of at least 3, shall be exempt from the assessment required under this title for those corresponding sections.
4. A student who has graduated with an associate or baccalaureate degree from a Texas public institution of higher education.
5. A student who transfers to a Texas public institution from a private or independent institution of higher education or an accredited out-of-state institution of higher education and who has satisfactorily completed college-level coursework of at least six (6) equivalent credit hours (3 algebra, 3 designated reading/writing intensive courses) with a grade of "C" or better.
6. A student who has previously attended any Texas public institution and has been determined to have met readiness standards by that institution as indicated on the student's official transcript from the sending institution.
7. A student who is enrolled in a certificate program of one year or less (Level-One certificates, 42 or fewer semester credit hours or the equivalent) at a public junior college, a public technical institute, or a public state college.
8. A student who is serving on active duty as a member of the armed forces of the United States, the Texas National Guard, or as a member of a reserve component of the armed forces of the United States and has been serving for at least three years preceding enrollment.
9. A student who on or after August 1, 1990, was honorably discharged, retired, or released from active duty as a member of the armed forces of the United States or the Texas National Guard or service as a member of a reserve component of the armed forces of the United States.

Lamar University may exempt a non-degree-seeking or non-certificate-seeking student.

Minimum Passing Standards

The following minimum passing standards shall be used by Lamar University to determine a student's readiness to enroll in freshman-level academic coursework:

THEA: Reading - 230; Mathematics - 230; Writing - 220.

The minimum passing standard for the written essay portion of THEA is a score of 6. However, an essay with a score of 5 will meet this standard if the student meets the objective writing test standard.

Lamar University may require higher passing standards; check the departmental offerings for specific pre-requisites.

Advisement and Plan for Academic Success

For each student who fails to meet the minimum passing standards, Lamar University shall:

- a. Establish a program to advise the student regarding developmental education necessary to ensure the readiness of that student in performing freshman-level academic coursework.
- b. Determine a plan, working with the student, for academic success, which shall include developmental education and may include provisions for enrollment in appropriate non-developmental coursework.

Each plan for academic success shall:

- a. Be designed on an individual basis to provide the best opportunity for each student to succeed in performing freshman-level academic coursework.
- b. Provide to the student a description of the appropriate developmental education considered necessary to ensure the readiness of that student to perform freshman-level academic coursework.
- c. Provide to the student an appropriate measure for determining readiness to perform freshman-level academic coursework.

For more information about the Texas Success Initiative, the THEA test, or Developmental Education at Lamar University, please contact the Office of Developmental Studies at (409) 880-8954.

Financial Aid and Awards

Financial assistance in the form of scholarships, grants, loans and employment is available to qualified students. Information regarding programs, policies, rules, regulations, consumer information and eligibility criteria can be obtained from the Student Financial Aid Office, P.O. Box 10042, Beaumont, Texas 77710 or from the Office of Recruitment and Scholarships, P.O. Box 10009, Beaumont, Texas 77710.

When to Apply

Applications for need-based financial assistance should be received by the university by April 1 for the following academic year. Notification of awards will be mailed in late spring and early summer. The University will continue to award student aid as long as funds are available. The most desirable types of aid, however, are normally expended early. Therefore, students should make every effort to meet the April 1 deadline.

How to Apply

Scholarships

Students wishing to be considered for scholarships only should request and complete the Lamar University Academic Scholarship Application. Academic transcripts must be submitted with the application. Beginning freshman applicants should arrange to have SAT or ACT test scores on file with the Lamar University Admissions Office. Scholarship funds are limited and recipients normally must have a grade point average in excess of 3.50 to be considered. Students are encouraged to contact their major