

Library and Learning Resources Committee Meeting Minutes

April 3, 2017

2:00pm

Present: Mr. David Carroll, Dr. Theresa Hefner-Babb, Ms. Priscilla Parsons, Dr. Kevin Smith

Dr. Hefner-Babb-

- Handouts are the proposed standards that become official January 2018 with the cross reference to the current standards when we did the compliance. Some have been combined together. This gives you an idea on what you should include in your standards. Make sure to have policies for all areas.
- For your individual committees make sure that you have no more than 10 members. Make sure they are broad base. Look into getting someone from faculty, staff, Lamar Institute Technology, and Academic Technology committee member. Once you have selected who they are please send me an email to let me know so I can list them on the website. We are hoping to get a calendar put on the website so the meetings can be listed.
- Dr. Hefner-Babb mentioned that she is available to attend any of your meetings with your committee members if it works with her calendar. You will need to take minutes and attendance at each meetings and turn that into my office.
- Data capture is Fall 2017 Spring 2018, this is where they look at websites, credentials, and faculty ratios...etc.
- Final report due Sept. 2018, rough drafts need to be turned in no later than April 2018.
- The SACS vice president will be here July 11 and 12th. Questions that need to be addressed, please have those turned into Dr. Hefner-Babb no later than June 20, 2017. We will have a brief leadership meeting during his visit.

Meeting adjourned at 2:45pm