

**SACS**  
**Financial & Physical Resources Committee**  
**10 year Reaffirmation**  
**April 12<sup>th</sup>, 2018**

Attendees: Craig Ness, Twila Baker, Kumer Das, Jamie Larson, Joanna Sheppard, Hector Flores, Diane Thibodeaux, Gary Rash, Theresa Hefner-Babb, Ashley Scott, Katrina Brent, Cathy Benson, Katherine Miller and Michael Ruland

Meeting Began: 10:30 am

**Financial Stability/Control of Finances**

Craig Ness  
Jamie Larson

**Control of Sponsored Research**

Kumer Das  
Twila Baker

**Title IV**

Katrina Brent  
Joanna Sheppard

**Physical Resources**

Katherine Miller  
Diane Thibodeaux  
Michael Ruland  
Hector Flores

The two Physical Resources committees will meet as one group, assemble a single document and then separate into two.

**Institutional Environment**

Ashley Scott  
Catherine Benson  
Hector Flores

Reviewed audit reports submitted by each subcommittee. They were signed and will be e-mailed to Theresa Hefner-Babb.

1. Financial Stability/Control of Finances
  - We need to submit an audited financial statement and an audit of Financial Aid. Craig will ask Ramona to investigate to see if the state-wide auditors will pull us in. We will modify the scope if needed.
  - Only include documentation that is pertinent.
2. Control of Sponsored Research
3. Title IV

4. Physical Resources

- 2012 Campus Master Plan documents will be added.
- Katherine asked if there were any updated customer service surveys for Facilities. Craig asked if they want to include any documentation relating to the Classroom Update Committee. Craig asked Katherine to wait until Commencement is over and ask Natasha Walker to assemble a presentation (an internal working document) that could be shown to our Executives and Deans.
- This committee is focusing on the physical environment as it relates to safety and security.

5. Institutional Environment

- Cathy and Gary submitted separate reports. This committee is focusing on programs, sustainability, health, safety and security.

Craig will combine the list of actions (as a whole) that we need to take.

Craig asked committee members to assemble a project plan to show when their items will be complete, which will be submitted at our next meeting.

Our next meeting will be after Commencement.

Adjourned: 11:00 am

Minutes will be posted on the SACS website.