## **Event Details**

- Trade Days will take place inside the museum grounds.
- When you arrive, go to the vendor check-in table at the front of the museum. There someone will assist you on where to set up.
- Electrical outlets will not be available on the day of the event.
- Reserved spaces are 10x10.
- Please provide your own table, tent and chair.
- You can begin setting up your table between 6:00AM-8:00AM. Please have your table ready by 8:00AM.
- Trade days will take place between 8:00AM-2:00PM.
- All vendors are required to remain set up for duration of event.
- All vendors must conduct business in a professional manner.
- Spindletop Boomtown Museum reserves the right to reject any application that may pose a risk management concern or conflict with any Lamar University policies and/or with Texas State University System (TSUS) policies.
- Table hosts are responsible for setup and clean-up of their table. How you found your area upon arrival is perfect.
- To save parking room for our guests we encourage you to unload then park in the overflow parking. Museum staff or LUPD will direct you on the day of event.
- We have a waiting list for vendor spots so if your plans have changed and you do not plan to
  participate, email the program coordinator at <a href="mailto:reserveboomtown@lamar.edu">reserveboomtown@lamar.edu</a> as soon as
  possible.

